

Please read the following information before proceeding with your online application and/or registering on the Online Service to manage your Aberdeen Standard Investment Trust ISA and Share Plan accounts online.

Once you have read the Terms and Conditions please click the "I agree" button to proceed. If you do not understand any point please contact us for further information.

We are authorised and regulated by the Financial Conduct Authority, in the United Kingdom, under reference 121891. You can find us on the FCA Register on their website.

### Aberdeen's Online Service - Terms & Conditions of Use

You should read these terms and conditions ("Terms") carefully before requesting a Password to access the services described below. A Password will give you access via the Internet to information ("Information") relating to your investments with Aberdeen Asset Managers Limited ("Aberdeen") and, if available for your product, enable you to place orders electronically ("Online Dealing Facility") (together or individually referred to as the "Service"). In using your Password you will be deemed to have agreed to these Terms, which will form a binding agreement between you and Aberdeen Standard Investments. The Terms govern: (i) your use of your Password; (ii) your use of the Information and (iii) your use of the Online Dealing Facility to place orders to buy or sell shares or units ("Online Orders"). If you do not understand any of the terms, please contact Aberdeen Standard Investments for assistance.

### PROVISION OF THE SERVICE BY Aberdeen Standard Investments

1. When you access the Service using your Password, you will be deemed to have accepted these Terms which form a legally binding agreement. You will then be entitled to access the Information and use the Online Dealing Facility unless and until your right to use the Service is terminated.
2. You agree to comply with these Terms and any such other instruction or direction from time to time given to you by Aberdeen Standard Investments regarding the use of the Service. Your right to use the Service is personal to you and you may not permit any other person to gain access to the Service using your Password.
3. The equipment, outside of Aberdeen's control, which you use to access the Service ("Equipment") may from time to time become obsolete or otherwise unsuitable as a result of technological changes. You alone are responsible for providing, updating, or replacing as required all parts of the Equipment and for any telecommunication and other related costs. Aberdeen Standard Investments gives no warranty or guarantee as to the suitability or otherwise of the Equipment. Aberdeen Standard Investments reserves the right to change the Service at any time even if this will necessitate your updating or replacing the Equipment.

### SECURITY AND PERSONAL DATA

1. You give permission to the processing by Aberdeen Standard Investments and its associated companies of the personal data submitted by you through the Service and/or created in the course of your relationship with Aberdeen Standard Investments, and to the transmission of such personal data to such other companies as may be required for the purpose of customer administration.
2. Aberdeen Standard Investments will only use information that we collect about you through the Services to process transactions and to improve the quality of the service that we provide to you. **View our privacy policy here.**
3. Subject to these Terms, your Password will enable you to access the Service including the Online Dealing Facility.
4. Aberdeen Standard Investments may at its discretion prohibit the use of your Password at any time where it considers that this is desirable for security or for general administration purposes. Aberdeen Standard Investments will inform you as soon as reasonably possible of such action. You may then request a new Password following the procedures advised by Aberdeen Standard Investments.

### PASSWORD SECURITY

1. You agree that you will:
  - change your temporary password at the first log-on;
  - change a password whenever there is any indication of possible password compromise; and
  - take all reasonable steps to keep your Password secret. You should not write your Password on anything Aberdeen Standard Investments sends you about your account or anything usually kept with them, and if you do write your Password down anywhere, you should disguise it so that it is not readily apparent that it is a password.
2. You are advised to select passwords which are:
  - easy to remember;
  - not based on anything somebody else could easily guess or obtain using person related information, e.g. names, telephone numbers, dates of birth, football teams, etc.; and
  - free of consecutive identical characters or all-numeric or all-alphabetical groups;
3. You are advised to change passwords frequently, typically every 60 days;
4. You are advised not to:
  - keep a record of passwords;
  - re-use or re-cycle old passwords; or
  - share passwords with another user.

5. If you become aware of, or suspect any unlawful or unauthorised use of your Password you must immediately contact Aberdeen Standard Investments during office hours –0900hrs to 1700hrs Monday to Friday. Outside office hours you must prevent further access to the Service by attempting to access the Service three times by entering a password other than your Password. This will prevent further use of your Password to access the Service. You may then request a new Password.
6. You will not be responsible for your Password being used after you have cancelled your Password by following the procedure set out in paragraph 3.5 above.

#### **YOUR INSTRUCTIONS**

1. Aberdeen Standard Investments will carry out all instructions received through the Online Dealing Service from or purporting to be from you. You agree, subject as mentioned below, that any transaction entered into pursuant to such instructions will be binding on you including those cases where you did not send or authorise the relevant instruction.
2. You will not be bound by transactions entered into:
  - after Aberdeen Standard Investments has received notice from you (given in writing or by means of the Service) of your termination of the use of the Service;
  - after you have notified Aberdeen Standard Investments of suspected or unauthorised use of your Password pursuant to paragraph 3.5 above;
  - as a consequence of the negligence, fraud or wilful default of Aberdeen Standard Investments or its employees.